



The International Institute for Conservation of Historic and Artistic Works

3, BirdcageWalk • London SW1H 9JJ • UK

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Annual General Meeting 2015

POSTAL VOTE and PROXY FORM

Please complete only Section A (Postal Vote) OR Section B (Appointment of Proxy)

If you know how you wish your vote to be cast on each resolution it is recommended that you cast a postal vote using Section A included on this form.

SECTION A: POSTAL VOTE

I (Please print your name)

being a Fellow/Honorary Fellow/Individual Member of the Institute for Conservation of Historic and Artistic Works wish to record a vote in advance as indicated below at the Annual General meeting of the Institute to be held on 20th January 2015 and at any adjournment thereof:

Ordinary Resolutions:

	For	Against	Vote withheld
1. To receive and consider the Reports of the Council and the Auditors and the Financial Statements for the year ended 30 June 2014	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. To re-appoint Jacob, Cavenagh & Skeet as Auditors to The Institute and to authorise the Council to fix their remuneration for the ensuing year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Special Resolution:

3. To consider and if thought fit to pass a Special Resolution THAT the Articles of Association produced to the meeting and signed by the Chairman for the purposes of identification be approved and adopted as the new Articles of Association of the Company in substitution for, and to the exclusion of, the existing Articles of Association.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Officer and Council Member Votes:

4. (To elect a Vice-President*)	For
5. To elect a Director of Publications Joyce Townsend	<input type="checkbox"/>
6. (To elect a Director of Communications*)	
7. Election as Ordinary members of Council of:	
Amber Kerr Allison	<input type="checkbox"/>
Stephen Koob	<input type="checkbox"/>
Tom Learner	<input type="checkbox"/>
Graeme Scott	<input type="checkbox"/>
8. Other Business	

** = there are no candidates for these posts*

- Please indicate with an x in the boxes above how you wish your vote to be cast

Signed: **Date:**

Please return this completed form to IIC not later than 5.00 pm GMT on 16th January 2015

International Institute for Conservation of Historic and Artistic Works (IIC), 3 Birdcage Walk, London SW1H 9JJ, UK

SECTION B: APPOINTMENT OF PROXY

1. If you wish to appoint as your proxy someone other than the Chairman of the Meeting, insert the name of your chosen proxy in the space provided at (ii).
2. In the absence of instructions, the person appointed proxy may vote or refrain from voting as he or she thinks fit on the specified resolutions and, unless instructed otherwise, the person appointed proxy may also vote or refrain from voting as he or she thinks fit on any other business (including amendments to resolutions) which may properly come before the meeting.
3. The "Vote Withheld" option is provided to enable you to refrain from voting on any particular resolution. However, it should be noted that a "Vote Withheld" is not a vote in law and will not be counted in the calculation of the proportion of the votes "For" and "Against" a resolution.
4. This form must be signed and dated by the member or his/her attorney duly authorised in writing. The completion and return of this form will not preclude a member from attending the meeting and voting in person.
5. To be valid, this form must be completed and lodged with IIC by 5.00pm GMT on 16th January 2015.

I (Please print your name)of (address)

.....

being a Fellow/Honorary Fellow/Individual Member of the Institute for Conservation of Historic and Artistic Works wish to appoint a proxy to exercise all or any of my rights to attend, speak and vote in respect of my voting entitlement on my behalf at the Annual General meeting to be held on 20th January 2015 and any adjournment thereof as follows:

(i) Please delete as applicable:
 appoint the individual chairing the meeting as my proxy
 OR
 I appoint as my proxy (name of proxy in capitals):

.....

(ii) Please delete as applicable:
 I appoint my proxy to speak and vote on my behalf but as my proxy sees fit
 OR
 I appoint my proxy to vote on my behalf as follows (name of proxy in capitals):

.....

Ordinary Resolutions:	For	Against	Vote withheld
1. To receive and consider the Reports of the Council and the Auditors and the Financial Statements for the year ended 30 June 2014	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. To re-appoint Jacob, Cavenagh & Skeet as Auditors to The Institute and to authorise the Council to fix their remuneration for the ensuing year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Special Resolution:	For	Against	Vote withheld
3. To consider and if thought fit to pass a Special Resolution THAT the Articles of Association produced to the meeting and signed by the Chairman for the purposes of identification be approved and adopted as the new Articles of Association of the Company in substitution for, and to the exclusion of, the existing Articles of Association.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Officer and Council Member Votes:	For	Against	Vote withheld
4. (To elect a Vice-President*)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. To elect a Director of Publications Joyce Townsend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. (To elect a Director of Communications*)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Election as Ordinary members of Council of: Amber Kerr Allison Stephen Koob Tom Learner Graeme Scott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Other Business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* = there are no candidates for these posts

- Please indicate with an x in the boxes above how you wish your vote to be cast

Signed: **Date:**

Please return this completed form to IIC not later than 5.00 pm GMT on 16th January 2015