



THE INTERNATIONAL INSTITUTE FOR CONSERVATION OF HISTORIC AND ARTISTIC WORKS

EXTRAORDINARY GENERAL MEETING 2020

VOTING IN ADVANCE and PROXY FORM

If you are not voting in person or by way of an electronic platform at the meeting itself, please follow the instructions on this form using only Section A (Voting in Advance) OR Section B (Appointment of Proxy).

[Voting in advance or completion of a proxy form will not prevent you from attending and voting at the EGM. If you appoint a proxy or vote in advance, and then decide to attend the EGM in person or by an electronic platform and vote, then that vote will override the vote in advance or proxy vote.]

SECTION A: VOTING IN ADVANCE

In order to vote in advance, please follow one of the two methods set out below:

1) IIC member account online

Log into your IIC member account which can be found **HERE**. Once you have logged in, there will be an online ballot form, which will be live, and can be used for voting in advance until **18:00 (London time) on Thursday 10 December 2020**.

2) Complete the form below and send it to the IIC via email

I, (Please print your name)

being a Fellow / Honorary Fellow / Individual Member / Early Career Member (please check as applicable) of the Institute for Conservation of Historic and Artistic Works ("The Institute") wish to record a vote in advance as indicated below at the Extraordinary General meeting of The Institute to be held on 18:00 (GMT) 14 December 2020 and at any adjournment thereof as follows:

Special Resolution:

To consider and if thought fit, to pass a Special Resolution THAT with effect from the conclusion of the Meeting, the Articles of Association produced to the Meeting by the Chair of the Council be adopted as the Articles of Association of the Company.

For

Against

Signed:

Date:

Please return this completed form to The Institute by email to iic@iiconservation.org. Please remember that the form for voting in advance and the form of proxy must reach the Institute 48 working hours before the meeting, that is by **18:00 (London time) on Thursday 10 December 2020** at the latest; votes and proxies received after then will not be counted.

International Institute for Conservation of Historic and Artistic Works (IIC), 3 Birdcage Walk, London SW1H 9JJ, UK

Telephone +44 (0)20 7799 5500 Fax +44 (0)20 7799 4961 email: iic@iiconservation.org website: www.iiconservation.org

The Institute is a company limited by guarantee registered in England & Wales (No. 481522), a learned society, and a registered charity (No. 209677)

SECTION B: APPOINTMENT OF PROXY

In the absence of instructions, the person appointed proxy may vote or refrain from voting as he or she thinks fit on the specified resolutions and, unless instructed otherwise, the person appointed proxy may also vote or refrain from voting as he or she thinks fit on any other business (including amendments to resolutions) which may properly come before the meeting.

[Voting in advance or completion of a proxy form will not prevent you from attending and voting at the EGM. If you appoint a proxy or vote in advance, and then decide to attend the EGM in person or by an electronic platform and vote, then that vote will override the vote in advance or proxy vote.]

I (Please print your name)

being a Fellow / Honorary Fellow / Individual Member / Early Career Member (please check as applicable) of the Institute for Conservation of Historic and Artistic Works ("The Institute") wish to appoint a proxy for the purpose of the meeting to be held on Monday 14 December 2020 and any adjournment thereof as follows:

(i) Please fill in as applicable:

I appoint the individual Chairing the meeting as my proxy OR I appoint as my proxy: (name of proxy; please print name):

(ii) Please fill in as applicable:

I appoint my proxy to speak and vote on my behalf but as my proxy sees fit; OR I appoint my proxy to vote on my behalf as follows:

- Please indicate with an x in the boxes below how you wish your vote to be cast

Special Resolution:

To consider and if thought fit, to pass a Special Resolution THAT with effect from the conclusion of the Meeting, the Articles of Association produced to the Meeting by the Chair of the Council be adopted as the Articles of Association of the Company.

For

Against

Signed:

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