



THE INTERNATIONAL INSTITUTE FOR CONSERVATION OF HISTORIC AND ARTISTIC WORKS

ANNUAL GENERAL MEETING 2024

VOTING IN ADVANCE and PROXY FORM

If you are not voting in person or by way of an electronic platform at the meeting itself, please follow the instructions on this form using only Section A (Voting in Advance) OR Section B (Appointment of Proxy).

Voting in advance or completion of a proxy form will not prevent you from attending and voting at the AGM. If you appoint a proxy or vote in advance, and then decide to attend the AGM in person or by an electronic platform and vote, then that vote will override the vote in advance or proxy vote.

SECTION A: VOTING IN ADVANCE

In order to vote in advance, please follow one of the two methods set out below:

1) IIC member account online

Log into your IIC member account which can be found on the IIC website. Once you have logged in, there will be an online ballot form, which will be live, and can be used for voting in advance until 6.30pm (GMT, London time) on 29 January 2024

2) Complete the form below and send it to the IIC via email

I, (Please print your name)

being a Fellow /Honorary Fellow /Individual Member (please check applicable box) of the Institute for Conservation of Historic and Artistic Works ("The Institute") wish to record a vote in advance as indicated below at the Annual General meeting of The Institute to be held on 18:00 (BST, London time) 29 January 2024 and at any adjournment thereof as follows:

<u>Ordinary Resolutions:</u>	For	Against
1. To receive and consider the Reports of the Council and the Auditors and the Financial Statements for the year ended 30 June 2023.	<input type="checkbox"/>	<input type="checkbox"/>
2. To authorise the Council to appoint auditors or independent examiners to the Institute, and to fix their remuneration for the ensuing year.	<input type="checkbox"/>	<input type="checkbox"/>

<u>Council Member Votes</u>	For
3. Election as Director of Communications Mariana Escamilla Martinez	<input type="checkbox"/>

Signed: Date:.....

Please return this completed form to The Institute by email to iic@iiconservation.org. Please also remember that the form for voting in advance and the form of proxy must reach the Institute 24 working hours before the meeting, that is by 5pm (GMT, London time) on 26 January 2024 at the latest; votes and proxies received after then will not be counted.

SECTION B: APPOINTMENT OF PROXY

In the absence of instructions, the person appointed proxy may vote or refrain from voting as he or she thinks fit on the specified resolutions and, unless instructed otherwise, the person appointed proxy may also vote or refrain from voting as he or she thinks fit on any other business (including amendments to resolutions) which may properly come before the meeting.

Voting in advance or completion of a proxy form will not prevent you from attending and voting at the AGM. If you appoint a proxy or vote in advance, and then decide to attend the AGM in person or by an electronic platform and vote, then that vote will override the vote in advance or proxy vote.

I (Please print your name)

being a Fellow /Honorary Fellow /Individual Member (please check applicable box) of the Institute for Conservation of Historic and Artistic Works ("The Institute") wish to appoint a proxy for the purpose of the meeting to be held on 29 January 2024 and any adjournment thereof as follows:

(i) Please complete as applicable:

I appoint the individual Chairing the meeting as my proxy OR I appoint as my proxy: (name of proxy; please print name):

.....

(ii) Please check boxes as applicable:

I appoint my proxy to speak and vote on my behalf as my proxy sees fit; OR I appoint my proxy to vote on my behalf as follows:

• Please indicate with an X in the boxes below how you wish your vote to be cast:

<u>Ordinary Resolutions:</u>		For	Against
1.	To receive and consider the Reports of the Council and the Auditors and the Financial Statements for the year ended 30 June 2023.	<input type="checkbox"/>	<input type="checkbox"/>
2.	To authorise the Council to appoint auditors or independent examiners to the Institute, and to fix their remuneration for the ensuing year.	<input type="checkbox"/>	<input type="checkbox"/>
3.			
 <u>Council Member Votes</u>			For
4.	Election as Director of Communications Mariana Escamilla Martinez		<input type="checkbox"/>

Signed:..... Date:.....

Please return this completed form to The Institute by email to iic@iiconservation.org. Please remember that the form for voting in advance and the form of proxy must reach the Institute 24 working hours before the meeting, that is by 5pm (GMT, London time) on 26 January 2024 at the latest; votes and proxies received after then will not be counted.

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