



# ANNUAL REVIEW 2015–2016

INTERNATIONAL INSTITUTE FOR CONSERVATION OF HISTORIC AND ARTISTIC WORKS



The full audited Reports and Accounts of the International Institute for Conservation of Historic and Artistic Works (IIC) for the year ending 30th June 2016 are lodged with the Charity Commission and Companies House once approved at the Annual General Meeting. They are available for download from the IIC website (<https://www.iiconservation.org/about/core-documents>).

Participants at the First IIC-ITCC course on Preventive Conservation during a practical session in the Palace Museum Beijing September 2015. Photo © Mikkel Scharff



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INTERNATIONAL INSTITUTE FOR CONSERVATION OF HISTORIC AND ARTISTIC WORKS

## OBJECTIVES AND ACTIVITIES

IIC is an independent international organisation supported by individual and institutional members. It serves as a forum for communication among professionals with responsibility for the preservation of cultural heritage. The objectives of IIC are to advance knowledge, professional practice and standards for the conservation of historic and artistic works. This is achieved through its publications, initiatives and conferences. IIC promotes professional excellence and public awareness through its awards, scholarships and outreach efforts.

## POLICY OF THE INSTITUTE

IIC advances knowledge, practice and standards for the preservation and conservation of historic and artistic works by encouragement of the study of conservation practice and the nature and properties of materials used in objects of cultural heritage, or in their treatment. The aim is to further the understanding and control of the causes of the deterioration of cultural heritage objects and to improve their condition. The Institute encourages education, study and research in the field of conservation and branches of science that further its objectives. IIC achieves these objectives through its publications, conferences and website with its linked social networking systems, which contribute towards the interchange of ideas. It promotes professional excellence and public awareness through its awards and scholarships.

## PUBLIC BENEFIT

IIC's Mission: IIC is an independent international organisation which serves as a forum for the preservation of cultural heritage. It advances knowledge, professional practice and standards for the conservation of historic and artistic works through its publications, initiatives and conferences. It promotes professional excellence and public awareness through its awards, scholarships and outreach efforts. This mission is achieved through IIC's conferences, publications and social media operations. Its Opportunities, Brommelle Memorial and other funds have supported many who would not otherwise have been able to take advantage of these activities.

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The International Institute for Conservation of Historic and Artistic Works (IIC) is a learned society, a registered charity and a company limited by guarantee with no share capital. Charity number: 209677  
Company number: 481522.



Welcome to our new-look *Annual Review*, which also introduces a new appearance for IIC in the design and colour schemes used for documents and also, eventually, the website. As some of you may know, we employed a marketing consultancy, Tangible Branding, to advise us on how we presented ourselves and how we could do better: our updated logo

and clearer design are part of the result. You will soon see elements of the new design in *News in Conservation* and in *Studies in Conservation*. We think you will agree that it will bring a fresher, brighter look to our productions.

**Sarah Staniforth**, President, IIC



Audience at Professor Stone's lecture at the 2016 AGM held at the Linnaean Society of London 25th January 2016. Photo© Mikkel Scharff

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# 1

## REVIEW OF OPERATIONS FOR THE YEAR 1ST JULY 2015 TO 30TH JUNE 2016

Some of our activities this year have contributed towards the education or professional development of conservators and those in related professions; others, such as our publication *Studies in Conservation* and the on-line newspaper *News in Conservation*, have provided information or have helped to advance professional practice. All have provided interesting, exciting and very different ways of fulfilling IIC's stated purpose. The Student and Emerging Conservator conference held in Warsaw; the arresting and challenging talk by Professor Peter Stone, OBE at the AGM in January 2016; the first course held at the IIC International Training Centre for Conservation (IIC-ITCC) in Beijing and the Professional Seminar on copyright were highlights and you can read more about them below.

It is important for us that we are relevant and useful to you, our members. Earlier this year, we invited Tangible Branding, a marketing consultancy, to carry out a survey to find out what you think of us, where we are falling short and where we can improve our service. It was clear that we needed to update our image. One result of this is a new format for our annual report, the IIC Annual Review, and 2017 will see the launch of an updated website and some changes in the appearance of our

publications. There are other conservation organisations, some of which may be local to you and these may have an everyday relevance in a way that an international organisation



Visit to the Warsaw Academy of Fine Art studio. Photo © Graham Voce

Participants arriving for the third Student and Emerging Conservator Conference, Warsaw Academy of Fine Arts. Photo © Graham Voce

may not possess. Please remember that you have colleagues across the world with the same interests, the same problems, the same aspirations as you. You may not know them yet, but you can meet them through our website, our social media or at one of our meetings or conferences.

## EVENTS

### **Third Student and Emerging Conservator Conference: Making the Transition: from Student to Conservation-Restoration Professional**

The third Student and Emerging Conservator conference was held in October 2015 at the Warsaw Academy of Fine Arts, who provided most generous financial and logistical support. Like the previous conferences in this series, the whole conference was organised by the students themselves: from booking the lecture theatre and organising the audio-visual facilities to arranging visits and social events and ordering the refreshments. IIC's role is to help and advise, through regular Skype meetings between the student organisers and Mikkel Scharff (Vice-President), Jo Kirby Atkinson (Secretary-General) and Graham Voce (Executive Secretary) for IIC. The conference organisation is an important exercise for the students, particularly learning how to plan the sessions and how to budget and handle financial aspects, often the aspect of conference organisation that is most difficult to control.

The students chose three broad topics to develop in the sessions: the effects of the differences in the conservation education

systems in different countries; bridging the gap between studies and work; and potential benefits (the values of networking) and barriers for the young conservation-restoration professional. They invited the panellists on the basis of their personal experience in relation to the topics, including students studying in other parts of Europe and both recently qualified and highly experienced conservators, whose careers had taken a particular path. The sessions were streamed live by the Warsaw Academy of Fine Arts in Warsaw through their YouTube account so it was possible to take part online and submit questions during the event through Twitter or the event's Facebook page.

Like the earlier S&EC conferences held in London (2011) and Copenhagen (2013), transcripts and videos of this useful and very entertaining event will be put on the IIC website. We are very grateful to Marzenna Ciechanska, Dean of the Faculty of Conservation and Restoration of Works of Art, Monika Supruniuk and the student organisers, Julia Burdajewicz, Anna Konopko, Piotr Popławski, Anna Kowalik, Sylwia Popławska, Michał Kowalczyk, Anna Pomorska, Monika Dzik and Zdzisław Dębski, who made this event possible and also to Adam Klupś, one of the instigators of IIC's Student conferences, for his invaluable guidance.

### **Professor Peter Stone, OBE, at the IIC AGM, 25th January 2016**

Over the years, those attending the IIC AGM have been both entertained and informed by talks and Dialogues for the New Century on a wide range of subjects. On this occasion, the formal business of the meeting, which was held at the Linnaean Society of London, was concluded by an extremely well attended and thought-provoking talk on 'The protection of cultural property in the event of armed conflict', given by Professor Peter Stone, OBE, 2016 UNESCO Chair in Cultural Property, Protection and Peace and Professor of Heritage Studies at Newcastle University. This sobering and timely account of the work of the Blue Shield voluntary organisation and its work to mitigate damage to cultural heritage during and after conflicts and natural disasters generated a lively discussion.



Professor Peter Stone lecturing at the IIC AGM. Photo © Mikkel Scharff

## TRAINING AND PROFESSIONAL DEVELOPMENT

### IIC International Training Centre for Conservation, IIC-ITCC

IIC's collaboration with the Palace Museum in Beijing in the foundation of the IIC International Training Centre for Conservation (IIC-ITCC) is an important and exciting outcome of the 2014 Hong Kong IIC Congress. The agreement between the two organisations is initially for three years until 2017. The training centre is hosted and funded by the Palace Museum, who provide support for the speakers and participants while training and international expertise is provided by IIC, primarily by IIC Fellows. To facilitate communications, IIC and the Hong Kong Leisure and Cultural Services Department (LCSD), IIC's hosts for the Hong Kong Congress, have collaborated to provide an IIC Secretariat in Hong Kong.

The first course, entitled 'Scientific Approaches to Preventive Conservation', took place from 20th to 24th September 2015 and was given by IIC Fellows Sarah Staniforth, David Saunders, Mikkel Scharff, Robert Waller, Jerry Podany, Velson Horie and Jo Kirby Atkinson, together with Dr Song Jirong of the Palace Museum, with an introductory lecture from Dr Shan Jixiang, Director of the Palace Museum. The course, which was given in English, included lectures and practical sessions, some within the Palace Museum buildings, and participants and lecturers also had the opportunity to visit the excellent Cultural Heritage Conservation and Restoration exhibition, held at the Palace Museum. Of the 20 participants, mostly experienced conservators and of middle-management level, half were from China and many of the remainder were from regions of the world where access to up-to-date information, facilities or even discussion with colleagues is not straightforward.

Both the Palace Museum and IIC were anxious that the lectures and reading lists should be made available to the conservation community and all are available for download as PDFs from the IIC website. IIC would like to thank Dr Shan Jixiang, Director of the Palace Museum, Dr Song Jirong, Deputy Director and head of the Conservation Department and all those in the Conservation Department for their superb and generous hospitality and particularly Katherine Xiaoji Fang at the Palace Museum and Casey Liu in Hong Kong for the organisation.

### Professional seminars – a new event

IIC's new Professional Seminars are intended partly to help with professional development and partly to provide information on matters where a conservation professional, particularly one working privately without the support of a



Participants and lecturers touring the Palace Museum buildings. Photo © Mikkel Scharff



Lecturing on the Preventive Conservation course. Photo © Mikkel Scharff



Participants discussing assignments during the course. Photo © Mikkel Scharff

large institution, may need advice in a relatively brief, succinct form.

The first of these, a well-attended half-day meeting on the subject of copyright, in publishing and in the use of images, was held in March 2016 and was chaired by Joyce Townsend, IIC's Director of Publications. The speakers were George Cooper, Managing Editor for Arts & Humanities Journals, Taylor & Francis Routledge, publisher of IIC's journal *Studies in Conservation*; Elizabeth Walley, Licensing Manager, The Design and Artists Copyright Society (DACS); Bernard Horrocks, Intellectual Property Manager, Tate Gallery Legal Department, and Chair, Museums IP Network; and Mikka Gee Conway, Assistant General Counsel/Registered In-House Counsel, The J. Paul Getty Trust, Los Angeles, USA, who attended by Skype. The brief presentations on academic publishing, images and image licensing, filming and open access images were followed by a very lively question and answer session, which demonstrated the lack of easily available information needed by all those working in the heritage conservation field, particularly with respect to images. It also showed the great concern conservators had over the use of images, their own and those of others.

The presentations and a summary of the discussion session have been compiled into a PDF document which is available for download from the IIC website. We are very grateful to Clare Finn, who, as a consequence of her own concerns with copyright, contributed a great deal to the development and organisation of this particular event.

## FUTURE EVENTS – PREPARATIONS FOR THE 2016 LOS ANGELES CONGRESS

The IIC Los Angeles Congress, on the subject of *Saving the Now: Crossing Boundaries to Conserve Contemporary Works*, takes place from 12th to 16th September 2016 at the Millennium Biltmore Hotel. Sarah Staniforth, Jo Kirby Atkinson and Graham Voce visited Los Angeles in October 2015 to see the venue and meet members of the local organising committee, which is headed by Jerry Podany, President Emeritus of IIC, with Tom Learner of the Getty Conservation Institute and IIC Council member. For day-to-day administrative matters, IIC engaged the services of a professional conference organiser, Dana Saal of Saal Meeting Consulting, who, with her team, have worked closely with IIC and Jerry Podany in Los Angeles. In addition, to facilitate the handling of funds raised within the United

programme. Papers and posters have been edited by the Editorial Committee under the chairmanship of Joyce Townsend. 20 student posters have also been selected by a separate committee headed by Meaghan Monaghan, with the help of Amber Kerr.

As in previous years, IIC has been fortunate to receive a generous grant from the Getty Foundation to enable conference attendance for 30 participants from parts of the world where travel to and attendance at such a conference is simply too expensive. The final selection of candidates is agreed by the Getty Foundation. On this occasion, IIC has also received a grant from Tru Vue, partly towards the preprints and partly towards travel and accommodation for five people. IIC's own Brommelle Memorial Fund has also been able to support the attendance of 18 conservation students at the 2016 Congress.



The Walt Disney Concert Hall, Los Angeles, one of the tour options for the Los Angeles Congress.  
Photo © Graham Voce

States itself, IIC signed a Memorandum of Understanding with the Getty Conservation Institute to hold these funds until payments need to be made upon the receipt of invoices. For this congress IIC are also in partnership with INCCA (the International Network for the Conservation of Contemporary Art), particularly in the organisation of the Technical Programme and members of this organisation have performed invaluable work on the Technical Committee. The Technical Committee, headed by Austin Nevin, have selected the papers and posters which together make up the



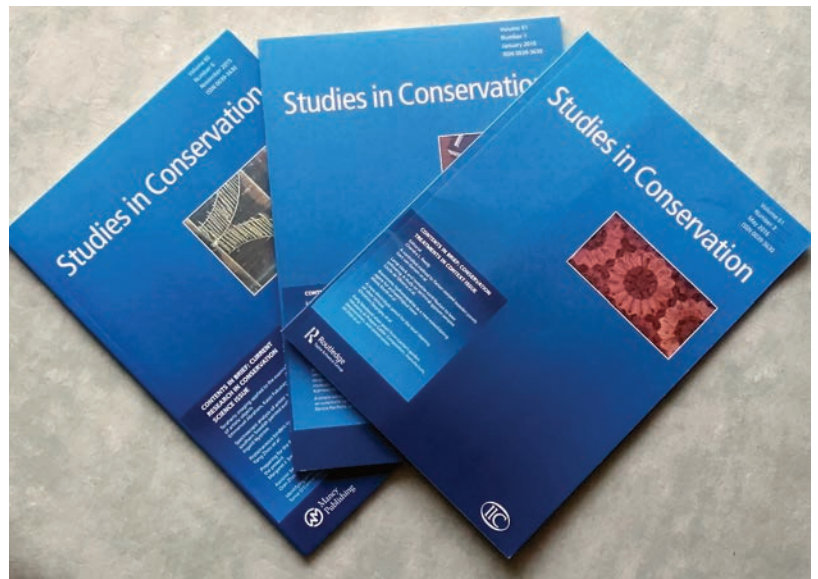
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## IIC CONNECTIONS AND PUBLISHING

Every year our goal is to inform, interest and even entertain you and we aim to do this efficiently through our publications and the wealth of information hosted on our website: immediate news or enduring research material, according to your needs.

### PUBLICATIONS

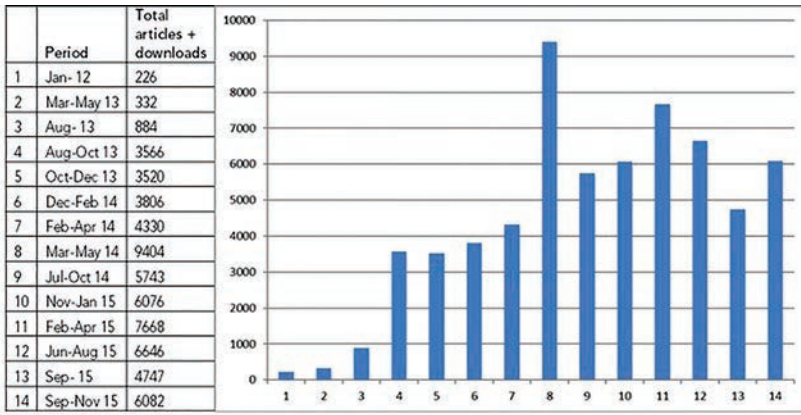
Members may perhaps have noticed that there was a change in the imprint of *Studies in Conservation* during the year 2015–16 as IIC's publishing partner Maney was acquired by Taylor and Francis Routledge, a major international academic publisher based in the UK, with effect from the end of August 2015. The significance of this was probably felt more behind the scenes by those submitting or editing papers, or working directly with Maney's staff, than by readers as working processes and the staff involved in the production of *Studies in Conservation*, changed during the year. IIC's first online-only, open access, supplements to *Studies in Conservation* publishing non-IIC conference preprints were in production at the time. These were the postprints of the 10th LACONA conference, held in June 2014 (supplement 1 for 2015, with guest editors Abdelrazek Elnaggar, Austin Nevin, Marta Castillejo and Matija Strlič), and the papers arising from the ICCROM Forum on Conservation Science, held in Rome in October 2013 (supplement 2 for 2015, with guest editors Alison Heritage and Stavroula Golfomitsou); both appeared under the Maney imprint. All six issues of *Studies in Conservation* for the 2015 calendar year were also published under the Maney imprint. From 2016, the six issues are being published by Taylor and Francis Routledge: the first two came out several months late due to the changeover in processes (and apologies are due to members and all readers for this); the



rest are now back on schedule. Taylor and Francis Routledge are already increasing resources, insights and market opportunities available to IIC and the publishing agreement is now providing a net income to IIC from *Studies*.

*Studies in Conservation* is now hosted on the Taylor and Francis website. The format and appearance of the journal has not changed, nor the intention to publish half of the issues on themes that emerge from the papers accepted for publication, generally alternating with unthemed issues. The number of submissions continues to be high at around 100 per year, and the journal's impact factor has increased over the year under discussion from 0.25 to 0.50. The most frequently downloaded papers over the year have been those from the IIC 2014 Hong Kong congress, the two non-IIC supplements noted above, papers on modern materials and reviews of examination and analytical techniques. The availability of open access for some papers markedly increased their number of downloads. Several shorter technical papers have been included and are being encouraged as a submission route, while

*Studies in Conservation*:  
vol. 60, no. 6, November  
2015 and vol. 61, nos. 1  
and 3, January and May  
2016



Download statistics for *News in Conservation* showing substantial increase in numbers from 2014 onwards



*News in Conservation*, issue for December 2015

these sites continued to grow, indicating there is an ever increasing interest and demand for informed conservation content.

During the year under discussion, IIC's News Editor Barbara Borghese has produced six online-only issues of *News in Conservation* in a PDF format unchanged from previous years. *News in Conservation* reached an average of 7,100 readers per edition and a total of over 42,600 readers during the year, not counting the 75,000 times articles were viewed on Scoop.it. Facebook followers have grown over the past year to over 35,000 (from 30,000), our LinkedIn Group followers surged past 1,000 (from 630), and website hits increased by 20%.

The website continues to provide a key central resource for the membership with further streamlining of access to on-line IIC publications and, additionally, book reviews and obituaries. A feature added recently is the permanent Chinese language pages section, edited by Casey Liu in Hong Kong. As with any website, elements of it require regular upgrading and the IIC Council will be considering during 2016 how best to expedite this.

IIC's electronic communications continues to rely heavily on Athanasios Velios, our website manager, and Barbara Borghese, our News Editor, supported tirelessly by Amber Kerr, Facebook co-ordinator, Sharra Grow, LinkedIn Group co-ordinator, Kate Stonor and the Communications Team, all of whose contributions are very gratefully acknowledged.

book reviews have been moved from the journal to IIC's website. IIC is very grateful to the hard and sustained work of Editor-in-Chief Dr Chandra Reedy and the team of almost twenty editors.

## COMMUNICATIONS

IIC communicates electronically with its members, the conservation profession and the broader community through its electronic newspaper *News in Conservation*, its active social media presence, particularly through the IIC Facebook page and the IIC LinkedIn Group, and through the website. The content of all these sites is provided free and IIC produces and monitors content for these sites very carefully as befits the leading international independent organisation for the conservation profession. We are pleased to report that during the period under review patronage of

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## HOW IIC WORKS FOR YOU

### IIC COUNCIL

IIC Council members may serve for two periods, each of three years. Following elections held at the AGM in January 2016, IIC was sad to say goodbye to Cornelia Weyer as a Council member at the end of her six years of service. We are extremely grateful to Cornelia, who has been an unfailing source of good suggestions and bright ideas and has given IIC enthusiastic assistance over the years – and, we are delighted to say, she continues to do so with her interest in the Fellowship. The commitment made by Council members is not insignificant and we would thus also like to express our gratitude to her employers, the Landeshauptstadt Düsseldorf Restaurierungszentrum for supporting her commitment.

We also said goodbye, with very grateful thanks, to Shing-wai Chan, who resigned from Council due to increased responsibilities at the Leisure and Cultural Services Department (LCSD) of the Government of the Hong Kong Special Administrative Region (HKSAR), but we are delighted to maintain the link with Hong Kong following the election of Alice Tsang as a Council member.

Sarah Staniforth was re-elected as President and David Saunders and Mikkel Scharff were re-elected as Vice-Presidents, all for a further three years. Valentine Walsh completed six years as an ordinary Member of Council and has been elected to a first three-year term as Vice-President. Velayudhan Nair and Austin Nevin were re-elected as ordinary Council members for a further three years. Jo Kirby Atkinson and Velson Horie were elected to a further three-year term as Secretary-General and Treasurer respectively. Julian Bickersteth, who completed his six years as a Vice-President, was elected as Director of Communications for a first three-year period, a role he had previously been filling on a temporary basis.

As a UK-based charity and company limited by guarantee, the Annual General Meeting and many Council meetings take place in the UK. However, as an international organisation, the IIC Council tries to have one meeting annually in the country of one of the Council members, thus enabling it to meet local conservators, develop relationships and discuss different attitudes to conservation. This year the May Meeting was organised in Doha by Council member Stavroula Golfomitsou; here our hosts were UCL (University College London) Qatar. This gave Council members the opportunity to meet staff teaching conservation students and carrying out conservation research in a region with its own, very particular characteristics, as well as visiting the beautiful Museum of Islamic Art and, for some, the chance to examine the steel sculpture East-West/West-East by Richard Serra, which is located in the desert and is exhibiting some conservation problems. We are most grateful to Professor Thilo Rehren, Director of Research UCL Qatar, Stavroula Golfomitsou and Flavia Ravaioli for their generous hospitality and superb organisation.

IIC maintains good relationships with other conservation organisations, both international and those based in the UK. Following the signing of the memorandum of understanding between IIC and ICOM-CC and that between IIC and ICCROM, we have welcomed representatives of the ICOM-CC Directory Board and the ICCROM Council as observers at IIC Council meetings. Kristiane Strætkevren, Chair of the Directory Board of ICOM-CC, attended part of the meetings in January and by skype in May, while Alison Heritage, representing ICCROM, attended part of the January meeting. In return, Jo Kirby Atkinson attended part of the ICOM-CC Directory Board meeting in Amsterdam in March. These reciprocal arrangements will continue. Sarah Staniforth, Velson Horie and Graham Voce were present on behalf of IIC at the Icon 2016



Cornelia Weyer



Shing-wai Chan



Council members with local conservators and UCL Qatar staff at dinner in Doha. Photo © Mikkel Scharff

Conference in Birmingham on 15th–17th June 2016, where Sarah Staniforth made the keynote closing presentation and where IIC also had a Trade Fair stand.

## MEMBERS AND FELLOWS

IIC Fellowship is awarded to those in the conservation profession who, in the opinion of their peers, have made a significant contribution to the field as conservators, scientists, those in the field of education and other related fields. We are delighted to welcome Susan Bioletti, Cathy Challenor, Diana Collins, Paola Dindo, Mary Gridley, Sophie Lewincamp, Katy Lithgow, Richard Lithgow, Eleonora Nagy, Chandra Reedy, Hanneleore Roemich, Jane Rutherford and Giovanni Verri as Fellows.

## WORLD MEMBERS TABLE

### Gold World Members

Jonathan Ashley-Smith

### Silver World members

Josephine Kirby  
Barbara Reeve  
Shayne Rivers  
Theo Sturge

### Bronze Members

Julian Bickersteth  
Shing-Wai Chan  
Julie Dawson  
Shelley Fletcher  
Helen Ganiaris  
Wendy Jessup  
Tuulikki Kilpinen  
Roman Kozlowski  
Xiaoyan Liang

Helen Lloyd  
Fiona Macalister  
Joanne Payne  
Robert Payton  
Olive Raymond  
Alison Richmond  
David Saunders  
Christine Sitwell  
Sarah Staniforth  
Deborah Lee Trupin  
Robert Waller  
Sarah Watkins-Kenney  
Cornelia Weyer

### World Members

Carole Abercaugh  
Susan Bioletti  
Jenny Dickens  
Simon Gillespie  
Lisa Goldberg

Jane Henderson  
Velson Horie  
Angel Justo  
Ruth Kelider  
Christine Kelly  
Deborah Long  
Josefina Maldonado  
Julia Nagle  
Juanita Navarro  
Sonia O'Connor  
Laurence Pace  
Jose dos Santos Pestana  
Johanna Marie Quadruzio  
Carmen Smitz  
Tiina Sonninen  
James Spriggs  
Shelley Svoboda  
Joyce Townsend  
Gillian Walker  
Valentine Walsh

Considerable efforts have been put into engaging with our new Chinese members, who gained membership as a result of attending the 2014 Hong Kong Congress. Although so far few have been able to renew their memberships, largely because of cultural and language barriers, the fact that we have been able to maintain our links with LCSD in Hong Kong and have a Chinese language page on the IIC website enables us to communicate with them. These developments have been made possible by a Chinese secretariat, at present in the person of Casey Liu, hosted by LCSD and supported by generous funding from the Bei Shang Tang Foundation and the Getty Foundation, with a small amount of IIC transitional assistance.

## How you have helped – World Membership, the Brommelle Memorial Fund and the Keck Award

Every year, IIC members demonstrate their care for and generosity towards the conservation profession in different ways, including by donating to IIC funds that are used to help conservators or toward the public recognition of the profession.

The IIC Opportunities Fund was established in 2010 to provide membership to individuals and institutions who cannot easily afford the annual subscription fees. By providing the benefits of IIC membership, conservators and conservation professionals will be better able to advance their skills and access the relevant knowledge for the care of heritage. Formerly known as the Professional Development Fund,

when it only supported individuals through the generosity of members' donations, it now supports institutions and in recent years, the Fund has been focussed on institutions as this provides the benefits of IIC membership to a greater number of people. Donors to the Opportunities Fund are recognised as World Members and through their generous donations a number of institutions in Central and South America, eastern Europe, Africa and east Asia have been helped over the years.

There are several categories of World members (Gold, Silver, Bronze and World Member), according to the value of the donation made to the Opportunities Fund, but the importance of the generous donations made by you, our members, to help colleagues in parts of the world where conservation is difficult or a particularly poorly funded profession cannot be overstated. We would like to express our gratitude to the members who have given so generously this year:

The Brommelle Memorial Fund, established in 1990 in memory of Norman Brommelle, Secretary-General of IIC between 1958 and 1988, is used to provide some financial assistance to conservation students who are IIC members and wish to attend the Institute's international Congresses. Recently, your donations have helped several students to attend the 2014 Congress in Hong Kong and similarly will help 18 to come to Los Angeles in 2016.

The IIC Keck Award, generously endowed by Sheldon and Caroline Keck to commemorate their shared lives of distinguished achievement in conservation, is a cash award presented at the IIC Congress to the individual or group who has in the opinion of the Council, advised by the IIC Awards and Grants Committee, contributed most towards promoting the public understanding and appreciation of the work of the conservation profession. Your donations to this fund are enabling us to continue to recognise and encourage both excellence and the public awareness of conservation. The winner in 2014, for example, was the Royal British Columbia Museum, Canada for their Public Conservation Project 'The Chinese Freemason's Lantern' and the award was presented during the Hong Kong Congress.

## OUR FUTURE PLANS

The 2016 Los Angeles Congress takes place in September 2016 and the last tasks towards the production of the preprints, organisation of the timetable and tours and other aspects are well under way. Planning is also already beginning for the 2018 Congress.

The next IIC-ITCC Course, on the subject of Non-destructive Analysis in the Conservation of

Cultural Heritage, takes place in mid-November 2016. The timetable has been agreed; the lecturers, most, if not all of whom, are IIC Fellows, have been recruited and the participants have been selected. As before, half are from China, the remainder are from other parts of the world.

Banded membership rates are planned to be introduced for the 2017-18 membership year, following a classification of countries based on per capita income as used by the International Council of Museums (ICOM). It is hoped that this will make IIC membership more affordable for those in those countries where average incomes are very much lower.



Courtyard in the Palace Museum. Photo © Mikkel Scharff



Conservator from the Royal British Columbia Museum, Canada, at work on the Chinese Freemason's Lantern during the Public Conservation Project in 2014. Photo© the Royal British Columbia Museum

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## FINANCES AND ORGANISATIONAL POLICY

IIC's financial position has become much healthier in the past couple of years as a result of changing how our publications are produced. IIC is now consistently producing a surplus. All organisations, particularly those relying on membership, face long term challenges arising from major shifts in work, social and financial activities. Council now has resources to formulate and implement strategic changes in response.

Throughout its history, the successes of IIC have been the result of consistent efforts by its members. Future successes will be created by current members imagining and implementing new responses to new challenges. The bulk of our activities – for Council, publications, congresses, website, social media and so on – are carried out by dedicated volunteers. All of us welcome offers of additional help that will increase or improve what IIC can contribute to the preservation of our heritage.

### Investment policy

IIC manages its assets by splitting them between cash held in interest-bearing accounts and equities-based funds. With the considerable fall in interest rates on deposit and the consistently good returns from equities, the charity has adjusted its investment policy. The cash holding is being reduced to a level that provides flexibility and sufficiently rapid response. The remainder of the assets is being invested in equities where long term

returns are historically far greater. Our brokers, Brewin Dolphin, have provided appropriate advice over a number of years. Income from the investments is reinvested to rebuild IIC's reserves.

This financial year has seen very low returns from cash holdings and a number of oscillations in the equity market. There was a consequence loss in value of investments from July 2015 to June 2016, and it is anticipated that movements of the stock market up and down will continue.

### Reserves policy

The charity has a policy of maintaining unrestricted reserves at a minimum of one year's core expenditure (approximately £265,000) to enable the charity to continue productive operations in the event of a shortfall in funding or exceptional financial demand. As a result of changes in IIC's operations in recent years, unrestricted reserves have risen this year to c. £476,000. This new situation is enabling IIC to rethink its activities and response to risk. These additional reserves will be used to address currently identified risks and opportunities.

### Risk Assessment Policy

All charitable organisations are required to develop a risk register of potential threats to the organisation's health and survival. The IIC Council assesses potential risks and opportunities to IIC primarily under the following headings: Publications; Conferences; Financial; Membership; Communications; Governance; Position in the wider heritage world. IIC has a formal risk register and monitoring process, where risks and appropriate measures are identified. The highest risks identified were: Fraud by staff; Decline in membership; Reduction in webmaster capacity; Illness/departure of critical staff. The risk register is considered and revised at each Council meeting.

## Response to Risks

The Council has continued to assess the major risks faced by the IIC and kept all other risks under review during the year. IIC council considers and revises its Risk Register at regular intervals. The principal risks fall under the categories of fraud, membership decline and illness or loss of critical staff, including the webmaster, as the website is critical to IIC's operations.

Unfortunately, one of these unwelcome risks occurred this year. A small-scale fraud was spotted by one of our financial service providers. This was rapidly addressed by the Officers and the staff with the invaluable assistance of our solicitors, Slaughter and May, and accountants, Kingston Smith. The bookkeeping processes are therefore being examined and will be renewed in coming months.

A number of membership initiatives are underway, particularly to encourage membership. Initial changes to membership categories and discounts for non-traditional areas of activity are being introduced. The first (only because it is the easiest to trial) has been the introduction of reduced rates for retired individual members and for retired Fellows, which this year has enabled 44 members to continue their involvement with IIC. Further changes are planned for next year's membership cycle.

The website has become increasingly important and active in IIC's work, so planning is underway to develop it further. The increasing workload and demands on the team of volunteers is prompting reconsideration of the staffing and funding for delivery of this vital activity.

As IIC expands its activities, the pressures on the office have also increased, with consequent needs for new skills and prompt response. An additional part time Membership Secretary, in the person of Tina Churcher, has been employed and other options are being explored.

## Summary of Council members' responsibilities

Management and control of the Institute is vested in the Council which meets three times a year. The Council members (who are also directors of the International Institute for Conservation of Historic and Artistic Works for the purposes of company law) are responsible for preparing the Council Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. The Council are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council members who held office at the date of the approval of the full Annual Report (30th November 2016) each confirm that:

- so far as they were aware, there is no relevant audit information (information required by the company's auditors in connection with preparing their report) of which the company's auditors are unaware; and
- as directors of the company, they have taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

# STATEMENT OF FINANCIAL ACTIVITIES

(including income and expenditure account) for the year ended 30th June 2016

	Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
	£	£	£	
<b>Income from:</b>				
Donations	403	69,152	69,555	28,581
Investments	12,728	-	12,728	1,267
Charitable activities	282,163	-	282,163	294,018
<b>Total</b>	<b>295,294</b>	<b>69,152</b>	<b>364,446</b>	<b>323,866</b>
<b>Expenditure on:</b>				
Charitable activities	229,290	35,345	264,635	233,581
<b>Total</b>	<b>229,290</b>	<b>35,345</b>	<b>264,635</b>	<b>233,581</b>
<b>Net gains/(losses) on investments</b>				
	(6,341)	739	(5,602)	13,376
<b>Net income</b>	59,663	34,546	94,209	103,661
<b>Transfer between funds</b>	(9,626)		9,626	
<b>Net movement in funds</b>	50,037	44,172	94,209	103,661
<b>Funds brought forward</b>	425,612	80,726	506,338	402,677
<b>Fund Balances carried forward at 30th June 2016</b>	<b>475,649</b>	<b>124,898</b>	<b>600,547</b>	<b>506,338</b>

All gains and losses for the period are included in the Statement of Financial activities and arise from continuing operations.

The full audited Reports and Accounts for the year ending 30th June 2016 are lodged with the Charity Commission and Companies House once approved at the Annual General Meeting and will be available for download from the IIC website (<https://www.iiconservation.org/about/core-documents>).



# BALANCE SHEET AS AT 30TH JUNE 2016

	2016	2016	2015	2015
	£	£	£	£
<b>Fixed Assets</b>				
Tangible assets		1,396		943
Investments		430,068		428,323
		431,464		429,266
<b>Current Assets</b>				
Debtors	157,503		104,251	
Cash at bank and in hand	243,979		137,025	
	401,482		241,276	
<b>Creditors: Amounts falling due within one year</b>	(232,399)		(164,204)	
<b>Net Current Assets/ (Liabilities)</b>		169,083		77,072
<b>Total Net Assets</b>		600,547		506,338
<b>Funds</b>				
Restricted funds		124,898		80,726
Unrestricted funds		475,649		425,612
		600,547		506,338

These financial statements have been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Trustees and authorised for issue on 30th November 2016 and signed on their behalf by Velson Horie, Treasurer.

Registered company number 481522, Registered Charity number 206977.

## COUNCIL MEMBERS

President:	Sarah Staniforth
(President Emeritus:	Jerry Podany#)
Vice-Presidents:	Julian Bickersteth‡, David Saunders, Mikkel Scharff, Valentine Walsh*
Secretary–General:	Jo Kirby Atkinson
Treasurer:	Velson Horie
Director of Publications:	Joyce Townsend
Director of Communications:	Julian Bickersteth*
Ordinary Members:	Lorenzo Appolonia, Shing-wai Chan‡, Stavroula Golfomitsou, Amber Kerr, Stephen Koob, Thomas Learner, Velayudhan Nair, Austin Nevin, Barbara Reeve, Tiina Sonninen, Alice Tsang*, Valentine Walsh‡, Cornelia Weyer‡

‡ Retired at the Annual General Meeting of 25th January 2016

\* Elected at the Annual General Meeting of 25th January 2016

# Invited to participate at the Council Meetings of 14–15 September 2015, 25–26 January 2016 and 8–9 May 2016



Sarah Staniforth



Jerry Podany



Julian Bickersteth



David Saunders



Mikkel Scharff



Valentine Walsh



Jo Kirby Atkinson



Velson Horie



Joyce Townsend



Lorenzo Appolonia



Stavroula Golfomitsou



Velayudhan Nair



Austin Nevin



Stephen Koob



Thomas Learner



Amber Kerr



Barbara Reeve



Tiina Sonninen



Alice Tsang

Copyright for all photos of members and former members of Council is held by the persons shown.

## IIC OFFICERS

Sarah Staniforth (IIC President, Chair)

Jo Kirby Atkinson (IIC Secretary-General)

Velson Horie (IIC Treasurer)

Joyce Townsend (IIC Director of Publications)

Julian Bickersteth (IIC Director of Communications)

The Officers meet three times each year to review IIC's policies and future planning in preparation for the Council as a whole at subsequent Council meetings.

## FINANCE COMMITTEE

Velson Horie (IIC Treasurer, Chair)

Sarah Staniforth (IIC President)

Jo Kirby Atkinson (IIC Secretary-General)

Mikkel Scharff (IIC Vice-President)

Richard Kerschner

Invited external representative: Steve Oliver, Brewin Dolphin

The Finance Committee meets three times a year with the remit of reviewing the IIC's financial matters.

## MEMBERSHIP COMMITTEE

David Saunders (IIC Vice-President, Chair)

Sarah Staniforth (IIC President)

Velson Horie (IIC Treasurer, Chair)

## AWARDS & GRANTS COMMITTEE

Stephen Koob (Chair)

Barbara Berrie

Aviva Burnstock

Cornelia Weyer

## COMMUNICATIONS TEAM

Julian Bickersteth (IIC Vice-President, Chair)

Athanasios Velios (Web Master)

Heather Ravenberg (assistant to the Web Master)

Panagiotis Galatis (assistant to the Web Master)

Amber Kerr (Social Networks Editor)

Sharra Grow (Assistant Social Networks Editor)

Sagita Sunara (Social Networks Assistant)

Barbara Borghese (Editor of News in Conservation)

Kate Stonor (IIC Web Editor)

Clare Finn (IIC Enquiries Forum Co-ordinator)

Eike Friedrich (Electronic Mail co-ordinator)

Kristen DeGhetaldi (*Studies in Conservation* Associate Editor for Social Media)

Jo Kirby Atkinson (IIC Secretary-General)

Graham Voce, Executive Secretary

## IIC STAFF

Graham Voce, Executive Secretary

Valerie Compton Taylor, Bookkeeper and Membership Secretary (until April 2016)

Mary Breeding, Bookkeeper (from May 2016)

Tina Churcher, Membership Secretary (from April 2016)

Patricia Gameiro, Office assistant (until January 2016)

## STUDIES IN CONSERVATION

Editor-in-Chief: Chandra L. Reedy, University of Delaware, USA

Editorial Board: Aviva Burnstock, Courtauld Institute of Art, UK

Francesca Casadio, Art Institute of Chicago, USA

Giacomo Chiari, Conservation Science Consultant, USA

John Delaney, National Gallery of Art Washington, USA

Kristin deGhetaldi, University of Delaware, USA (from Spring 2016)

Stavroula Golfomitsou, UCL Qatar, Doha, Qatar

Carol Grissom, Smithsonian Museum's Conservation Institute, USA (until end 2015)

ElizaBeth Guin, Architectural Conservator, USA

Alison Sawdy Heritage, ICCROM, Rome, Italy (until end 2015)

Gunnar Heydenreich, Cologne University of Applied Sciences, Germany

Julio M. del Hoyo-Meléndez, The National Museum in Krakow, Poland

Philip A. Klausmeyer†, Worcester Art Museum, USA (until end 2015)

Stephen P. Koob, Corning Museum of Glass, USA

Christoph Krekel, Staatliche Akademie der Bildenden Künste Stuttgart, Germany (until end 2015)

Frances Lennard, University of Glasgow, UK

Kate Lewis, Museum of Modern Art, New York, USA (until end 2015)

Naomi Luxford, English Heritage, London, UK

David Scott, Cotsen Institute of Archaeology, UCLA, USA

Aaron N. Shugar, Buffalo State College, New York, USA

Matija Strlič, University College London, UK

Ken Sutherland, The Art Institute of Chicago, USA

oel Taylor, Getty Conservation Institute, USA

Andrew Thorn, ARTCARE, Australia

Véronique Vergès-Belmin, Laboratoire de Recherche des Monuments Historiques, France

## IIC ADVISORS

### Auditors

Kingston Smith LLP  
Devonshire House  
60 Goswell Road  
EC1M 7AD

### Bankers

National Westminster  
Bank PLC  
38 Strand  
London  
WC2N 5JQ

### Solicitors

Slaughter and May  
One Bunhill Row  
London  
EC1Y 8YY

### Brokers

Brewin Dolphin  
Limited  
12 Smithfield Street  
London  
EC1A 9BD







**INTERNATIONAL INSTITUTE  
FOR CONSERVATION OF  
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The International Institute for Conservation of Historic and Artistic Works (IIC) is a learned society, a registered charity and a company limited by guarantee with no share capital. Charity number: 209677  
Company number: 481522.

